

## Managers and Assistant Managers Application Form

### Personal Details

Surname : Mr/Ms/Miss/Ms ( delete as appropriate )

Other names :

Home address :

Email address :

Home telephone number :

Mobile number :

Date of Birth :

National Insurance Number e.g. AB 12 34 56 C:

### Secondary Education

Please give details of your education and formal qualifications, from GCSE (or equivalent) onwards.  
We may ask you to produce your certificates at a later date.

<b>Date to:</b>	<b>Date from:</b>	<b>School(s)/sixth form college</b>	<b>Examinations passed, giving subjects and grades achieved</b>

**Further Training/Education**

Please give details of any further education or training courses e.g. Craft Trainer Award, National Vocational Qualifications, Management Courses.

Date to:	Date from:	College/University/ Training Body	Part or full-time	Name of course/training	Results (if applicable)

**Work Experience/Employment History**

Please give details, starting with the most recent

Date to:	Date from:	Employer and type of business	Your position and responsibilities	Salary and other training and benefits Reason for leaving	Reason for leaving

To give us an indication of the type of businesses that you have run, from your most recent work experience, please give the following details :

- Total average weekly turnover \_\_\_\_\_
- Food turnover \_\_\_\_\_
- Drink turnover \_\_\_\_\_
- Average number of people in your team \_\_\_\_\_
- Average number of customers \_\_\_\_\_

## Equal Opportunities

It is the policy of Mitchells and Butlers plc that all candidates are requested to complete this information. It is the only way to monitor recruitment. All information provided will remain strictly confidential and will not play a part in your application. Reports generated from this information will summarise the data in broad categories so that individuals can never be identified. To help monitor the effectiveness of our EOP, please use this section of the form to include the ethnic group to which you belong and indicate whether or not you consider yourself to have a disability.

Ethnic Origin :

White	<input type="checkbox"/>	
Chinese	<input type="checkbox"/>	
Pakistani	<input type="checkbox"/>	
Indian	<input type="checkbox"/>	
Black/African	<input type="checkbox"/>	
Bangladeshi	<input type="checkbox"/>	
Black Caribbean	<input type="checkbox"/>	
Black other (please specify)	<input type="checkbox"/>	_____
Asian	<input type="checkbox"/>	
Other (please specify)	<input type="checkbox"/>	_____

## Disability :

Do you consider yourself to have a disability?

Yes  No

Here is a list of some medical definitions of impairments which might cause someone to describe themselves as 'having a disability'. It is not an exhaustive list and is given for guidance only.

**Visual** - Registered blind or partially sighted ( if you wear corrective lenses this is not normally considered a disability)

**Co ordinations, dexterity, mobility** - Polio, spinal cord injury, severe back problems, amputation, need for cane, crutches, braces, wheelchair, prosthesis or other assistive medical devices.

**Mental health** - Depressions, schizophrenia, severe phobia, severe stress

**Speech** - Difficulty in speaking, speech impairment, difficulty being understood, communicates without speech

**Learning difficulties** - Down's syndrome, dyslexia, reading or writing with difficulty

**Hearing** - Deaf, hard of hearing

**Other physical/mental conditions** - Diabetes, epilepsy, arthritis, cardiovascular conditions, haemophilia, asthma, cancer, facial disfigurement etc.

**Other Information**

Do you hold an endorsement free driving license?      Yes                          No   

Do you own or have access to a vehicle?              Yes                          No   

Do you prefer live-in or live-out?                      Live-in                       Live-out

What is your salary expectation?                      \_\_\_\_\_

Have you ever held a Justice's License?

Yes                       No                       Not applicable in Scotland

Have you ever been refused a Justice's License?

Yes                       No                       Not applicable in Scotland

If the answer to either of the above us yes, please state type, location and dates:

Do you have any convictions or County Court Judgements?

Date:	Court:	Offence:

What interests do you have outside of work? Hobbies, membership of societies

Have you ever been, or applied to be employed by Mitchells & Butlers?

Yes                       No

Please give details

Please indicate which of the regions below you are available to work in :

- Scotland
- Northern Ireland
- South West
- Midlands
- South East
- London
- North East
- North West
- Wales
- No preference

Please indicate three favoured brands, ranking them in order of preference 1-3. (Refer to the website for information on our brands)

	1	2	3
Edward's	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All Bar One	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Browns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Innkeepers Fayre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Goose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vintage Inns	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toby	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harvester	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ember	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hollywood Bowl	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sizzling Pub Co.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Neill's	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scream	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flares/Reflex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arena	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unbranded Individual pubs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How were you introduced to the company?

Advertisement?	<input type="checkbox"/>	
Personal Recommendations?	<input type="checkbox"/>	
Speculative Enquiry?	<input type="checkbox"/>	
Other?	<input type="checkbox"/>	Please specify _____
Internet?	<input type="checkbox"/>	Please specify _____

## References

Please give the names and addresses of two people who are willing to act as referees, at least one of which should be your present/most recent tutor or employer. If you are at college/university, one of your referees must be your tutor. If self-employed, referees should be suppliers and others with whom you have had regular business dealings. No approach will be made to any present employer, prior to an offer of employment being made to you.

	Referee (1)	Referee (2)
Name		
Address		
Postcode		
Telephone Number		
Capacity in which you are known by for how long.		

Mitchells & Butlers PLC is an equal opportunities employer and appoints solely on the basis of ability.

## Declaration

I certify that the above information given in this application form has been completed personally and in good faith, and is correct to the best of my knowledge.

I understand that any offer of a positions which may be made to me as a result of this application will be dependent upon the Company obtaining satisfactory references and medical reports.

I understand that falsification of information contained within this application will result in the termination of any subsequent employment by the Company.

**Please tick the box to confirm you agree with the content of this declaration**

Information contained in this form may be kept by the Company to aid and evaluate its recruitment procedures

Signed

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Date

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